

**Minutes of Equestrian Queensland Board meeting held 28 September, 2017 (7.05pm-10pm)  
At Sports House South, Woolloongabba**

**Attendance:** D Finch, P Toft, K Bickford, C Collier, S Austin (C Gregory & N O'Farrell dial in)

**Apologies:**

**In attendance:** M Helmers

Issue	Decision/Outcome
<b>Welcome, Apologies &amp; Conflict of Interest Register</b>	
	The Board meeting commenced at 7:05pm, chaired by DF. No conflicts of interest were tabled in relation to agenda items.
<b>1.2 Risk Register Discussion Rider Safety and declining volunteer workforce</b>	<p>CG opened raising four questions to frame the conversation around rider safety:</p> <ol style="list-style-type: none"> <li>1. Understanding obligations of board/management?</li> <li>2. Are those obligations being discharged accordingly?</li> <li>3. Are the sport committees discharging their responsibilities accordingly?</li> <li>4. Should we be doing any more?</li> </ol> <p>MH highlighted the complex governance model of a multi-discipline sport. Each national sport committee is a sub-committee of the national body (EA) and is responsible for rule development for their respective discipline however there is often anomalies with the general regulations of its parent body and both not always aligned. State branches usually adopt national policies for consistency and efficiency, but can add elements which are not covered off by national policies or are specific to their jurisdiction (eg state legislation).</p> <p>Riders are bound by sport rules when competing at official events but also the membership requirements administered by the state branch and the entry conditions of the affiliate running the event. Officials trained under a national accreditation scheme.</p> <p>Opportunities for improvement:</p> <ol style="list-style-type: none"> <li>1. Better coordination with safety rules which apply across all disciplines and not reviewed in isolation. (eg concussion guidelines)</li> <li>2. Preamble added to dissemination of national messaging to add context to help members understand implications/obligations.</li> <li>3. Capability to capture, collate, monitor and respond to data which assists evidenced based decisions (eg falls documented in results (scoresheet), incident report forms with relevant</li> </ol>

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	<p>technical expert advice (insurance), and integration into one database platform. ERQI is a statistical rating system for quantifying the risk of a fall using predictive algorithms to reduce falls in XC (given falls are the main risk factor in relation to horse and rider injury).</p> <p>4. Responsibility for proactively training stakeholders who have delegated authority in administering safety.</p> <p>Need to consider resource implications for the implementation of any improvements and the impact the adoption of any new safety regulation has on the obligations of event organisers (eg helmet tag) particularly given the issues of declining volunteerism and the sports high dependence on them to maintain current outputs let alone accommodate future growth.</p> <p>Primary objective is a culture of rider safety where it is front of mind, secondary is how that is balanced with participation growth and also avoiding any legal exposure through precedent.</p>
<p><b>Approval of minutes</b></p>	
<p><b>2.1 Previous Meeting - August</b></p>	<p>Some minor administrative amendments were noted for action. Matters arising- MH met with CC on 15/9 to progress the 2017/18 operations plan. No further matters arising from the minutes.</p> <p><b>MOTION 1 (EQ280901)</b>          "That the minutes and summary of the Board Meetings held on 15 August, 2017 be approved with the agreed amendment".          MOVED: K Bickford SEC C Collier CARRIED</p>
<p><b>CEO Report</b></p>	
<p><b>3.1 Management Report</b></p>	<p>Management report noted.</p> <p>Comments made on the stakeholder meetings. Complimented on opportunities for showcase event in September 2018 from meeting with Sirromet wines GM.</p>
<p><b>3.2 Budget Commentary</b></p>	<p>Budget commentary for EOM August financials noted.</p> <p>Record annual consolidated turnover and revised forecast surplus noted and acknowledged. Update on the AIC2017 provided.</p>



